## Susan Kirchner

for role of Recording Secretary

## **COPE 491**

My name is Susan Kirchner, and I bring over 35 years of office and administrative experience including 21 years in a health and safety role, where I've successfully guided committees to achieve their goals through strong leadership, collaboration, and problem-solving. Since 2021, I've worked with the Canadian Union of Public Employees (CUPE), further developing my skills in advocacy, organization, and effective communication, which I aim to apply in the role of Recording Secretary for COPE 491.



My leadership experience includes serving as chair and secretary on multiple councils and committees currently in the role of Vice Chair of CUPE Alberta's Joint Occupational Health and Safety Committee (JOHSC) and Chair of the newly established COPE Health & Safety Committee. These roles have prepared me to manage records, maintain clear communication, and foster collaboration across all levels of an organization. Additionally, I hold certifications in Occupational Health and Safety from the University of Alberta, General Management and Adult Learning from the University of Calgary, and Information Technology from NAIT, which reflect my dedication to continuous learning and professional growth.



Outside of work, I'm a wife of 30 years, a mother of two adult children, and an active community member. My love for animals, outdoor activities, and volunteer work has shaped my commitment to service and connection with others.

If elected Secretary for COPE 491, I will prioritize clear communication, organized operations, and member engagement to ensure our union continues to thrive. I am eager to bring my experience, skills, and dedication to this important role and to contribute meaningfully to the success of our members.

In solidarity — Susan Kirchner